

# Texas Interagency Council for the Homeless

## QUARTERLY MEETING

10:00 am - 12:00 pm  
June 25, 2012

Texas State Affordable Housing Corporation  
Conference Room  
2200 East MLK Jr. Boulevard  
Austin, Texas 78702

### *Approved at the 09/20/2012 TICH meeting*

#### **I. Welcome and Introductions**

Mike Doyle, presiding officer of TICH, started the meeting at 10:05 a.m. A quorum was present.

#### **II. Public Comment**

No public comment.

Comment from Chair, Mike Doyle: Thank you to Eddie Farris, who recently passed away, for all his work with TDHCA and TICH.

#### **III. Approval of May 5 Quarterly Meeting Minutes**

Minutes were from the May 1 quarterly meeting, not May 5. Steve Ashman moved to approved, and Beverly Donoghue seconded. The motion carried.

#### **IV. Discussion and Possible Action to Select New Advisory Members and Terminate Inactive Advisory Members**

- a. Nominees: Dianna Lewis Grey, Corporation for Supportive Housing; David Long, Texas State Affordable Housing Corporation

Steve Ashman moved to approve both nominees, and Beverly Donoghue seconded the motion. The motion carried. Mary will add their contact information to the TICH roster.

Mike Doyle asked if TICH has an official process to select new members and/or to terminate inactive members. Tim Irvine suggested that the TICH develop criteria for Advisory Membership selection and termination. The TICH asked Mary Dodson to draft a nomination form with potential criteria.

Beverly Donoghue suggested that nominations be accepted more frequently than once per year.

#### **V. Discussion and Possible Action to Nominate TICH Representative to Serve on HMIS Data Warehouse Governing Body**

- a. Nominee: Mary Dodson, Texas Department of Housing and Community Affairs

Beverly Donoghue moved to approve the nomination, and Steve Ashman seconded the motion. The motion carried.

**VI. Discussion and Possible Action to Approve *Pathways Home: A Framework for Coordinating State Administered Programs with Continuum of Care Planning to Address Homelessness in Texas* as an Appendix to the TICH Statutorily-Required Annual Report**

Steve Ashman moved to approve *Pathways Home*, and Mary Dodson seconded the motion. The motion carried. Beverly Donoghue abstained.

**VII. Discussion and Possible Action on TICH Statutorily-Required Annual Report**

Karen Lashbrook moved to accept the 2012 Annual Report, and Greg Anderson seconded the motion. The motion carried.

Tim Irvine suggested that he and Mike Doyle send letters to the leaders of each TICH member state agency, copying the TICH representative, to formally submit the 2012 Annual Report and, as an addendum to the Report, *Pathways Home*.

- Mary will draft the letters. Steve Ashman asked that the letter be copied to Marc Gold instead of Steve because Marc is the TICH representative from DADS.
- In the letter to the TDHCA Board, Mike will include a thank you to the Board for the staff time that TDHCA provides to the TICH.
- Mary will work with TDHCA's public relations staff to create a press release to announce *Pathways Home* and to plan a release event.

The next Annual Report was discussed, and decisions were made:

- For consistency, the TICH Annual Report will cover a calendar year, not a state fiscal year, or a federal fiscal year, or a school year.
- The next Annual Report will be released by TICH by April 1, 2013, and it will contain information about 2012 programs and services.
- Mary will draft a timeline for the Annual Report development process.
  - January: data requested from TICH representatives
  - April 1: release report on prior year's activities

**VIII. Discussion and Possible Decision on Next Steps and Subcommittee Charges**

Committees and Chairs:

- Data, Research, and Analysis: Eric Samuels
- Housing and Supportive Services: Mary Dodson
- Homelessness Prevention/Discharge Planning: Co-Chairs are Beverly Donoghue and Mike Doyle
- State Infrastructure: Ken Martin

Ken Martin stated that policies need to be written that prevent people who are exiting institutions from exiting into homeless situations.

Beverly asked about outreach and community education efforts. Those activities lie with the State Infrastructure Committee.

Mary will send a list of members' current committee selection(s), as well as a request for updates.

Mary suggested that the committees meet prior to the next TICH Quarterly Meeting to discuss implementing *Pathways Home*. How will each committee and the TICH as a whole work to move the suggestions forward? Come to the quarterly meeting ready to discuss next steps.

#### **IX. Update on HMIS Data Warehouse**

Mary said that the Data Warehouse Executive Committee has held regular meetings with technical assistance providers funded by HUD, guided by an action plan for project development. Also, Colin and Daniel Gore created a technical specifications document that TDHCA will use in its Legislative Appropriations Request, to request approval from the Legislative Budget Board to spend Community Services Block Grant (CSBG) funding to implement the Data Warehouse and operate it in year one. The funding decision will be made in September 2013. Third, the Governing Board (comprised of representatives from each Continuum of Care Lead Agency and each HMIS Lead Agency in the state) will meet via phone in August and in person at the Texas Conference on Ending Homelessness on September 26<sup>th</sup> in Houston. Next steps: developing agreements among all CoCs to use the Data Warehouse.

Melissa Mason asked that the Data Warehouse Executive Committee and Governing Board clarify within their CoCs that victim service providers (as defined by VAWA) are not allowed to enter client-level data into the CoC's Homeless Management Information System (HMIS); rather, victim service providers must use a "comparable database."

#### **X. Closing Comments**

Mike Doyle expressed thanks to the Texas Homeless Network staff for offering one of their project's VISTA members, Colin McGrath, to provide staff support to the TICH for the past 18 months. Colin assisted the TICH with developing Pathways Home, conducting much of the research, surveying, and writing himself; facilitated public hearings in ten cities; presented at the Texas Conference on Ending Homelessness in October 2011; and ensured that the TICH fulfilled its duties, as outlined in its enabling legislation. The TICH has nominated Colin for a Governor's Volunteer Award in the category of VISTA Capacity Building.

TICH members will hold the next meeting on Wednesday, September 5, 2012, at 10:00 a.m., at the offices of the Texas State Affordable Housing Corporation (TSAHC).

#### **XI. Adjourn**