

**HOUSING AND HEALTH SERVICES COORDINATION COUNCIL
CROSS AGENCY EDUCATION & TRAINING COMMITTEE**

**Conference Call
Meeting Minutes
May 6th, 2010 10:30am**

CALL TO ORDER, ROLL CALL

Ashley Schweickart, Council Coordinator called the conference call to order at approximately 10:33am.

Members Present:

Mark Wyatt, Member
Nick Dauster, Member
Amy Granberry, Member
Doni Van Ryswyk, Member
Kenneth Darden, Member

Members Absent:

Sherrri Gothart-Barron, Chair
Jimmy Carmichael, Member

TDHCA Staff Present:

Elizabeth Yevich
Ashley Schweickart
Marshall Mitchell

Approval of April 6th Meeting Minutes

Ashley Schweickart asked for any changes regarding the April 22nd meeting minutes. There being none, a motion was made and the minutes were approved unanimously.

Invited Testimony: Local Provider Networks

Based on the April 22nd committee conference call regarding Chapter 5 of the Biennial Plan (Identifying Barriers), Ashley Schweickart gave a brief report on the current effort to compose a draft of Chapter 5 and also discussed additional research efforts of the Council staff.

Discussion of Draft Chapter Eight of Biennial Plan

Committee discussed identifying the person or agency affiliation for the testimony that is quoted throughout the chapter. Staff will look into the legal authority for using public testimony.

Committee recommended adding "at least annually" concerning the frequency of updating the reference guide that is recommended. However, Council wanted to remain non-specific in terms of whose responsibility the updates would be.

Committee recommended adding to the brochure/pamphlet recommendation, by stating that the Council's website will include models/templates for local providers to create informational materials for consumers.

Committee recommended changing the language under the landlord orientation recommendation, to clarifying that the landlords should not be required to participate in an orientation, as this would deter cooperation.

Committee recommended adding a recommendation of creating a housing specialist certification, mirroring the benefits counseling training created by DADS, the TX Dept. of Insurance, and TX Legal Services and currently

implemented through the Area Agencies on Aging. This certification could be a series of training modules and would provide an incentive for local organization staff and volunteers to become more knowledgeable about housing programs, funding, regulations, etc.

Discussion of Staff Research Assignments

- Staff will make changes to Chapter 8 draft based on Committee's comments.
- Staff asked Committee to submit any additional edits on Chapter 8 by email by Thursday, May 13th.

Discussion of Next Steps for Committee

Committee discussed that their next conference call meeting will take place on Thursday, May 20th, 2010 at 10:30am. They also discussed that the upcoming full Council meeting will take place on Monday, May 10, 2010 at 10:00am.

ADJOURN

Since there was no other business to come before the Committee, the meeting was adjourned at 11:15am on May 6th, 2010.